

RIDGE AMATEUR RADIO CLUB
BATESBURG-LEESVILLE, GILBERT, MONETTA, RIDGE SPRING
BY-LAWS

1. PURPOSE

Beyond the contents of the Constitution, the purpose of this organization is broadened to include the intent to help anyone interested in amateur radio to obtain a valid amateur radio license and to help them experience the pleasure of communicating with others by amateur radio. It is further the purpose to develop the necessary skills and operating proficiency so that the Club can supply radio communication whenever called upon to serve our community.

2. NAME

The name "RIDGE AMATEUR RADIO CLUB" will be used on any correspondence dealing with Club business. The name also may be displayed on pins, badges, medallions, buttons, tags, banners, flags, signs, plaques, plates, patches, awards, certificates, caps, shirts, etc., providing it is deemed to be in the interest of the Club. Such use of the name must be approved by a majority of the MEMBERS present at any regular meeting.

3. MEMBERSHIP

- a. MEMBER - Any person who is of good moral character, holds a valid amateur radio license, and whose dues are current qualifies for membership.
- b. ASSOCIATE MEMBER (non voting) - Any person who is of good moral character, interested in amateur radio, is willing to spend the time to acquire the knowledge and skills to obtain a valid amateur license, and whose dues are current qualifies for membership. An ASSOCIATE MEMBER who receives a valid amateur license will automatically become a MEMBER.
- c. Membership in this organization is by application which will be processed by the MEMBERSHIP COMMITTEE.

4. DUTIES OF THE OFFICERS

- a. PRESIDENT - The President shall be the Chief Executive Officer of the Club, and therefore is responsible for the general management of the Club. With the assistance of the Executive Committee the President shall preside over all membership meetings, be an Ex-officio Member of all Committees, and shall execute, with the help of the Secretary, all contracts and instruments which have first been approved by the Membership.
- b. VICE-PRESIDENT - The Vice-President shall have the authority and shall perform the duties of the Office of the President in case the President, for any reason, is unable to do so. The Vice-President shall

also perform such duties connected with the operation of the Club as directed by the President and or the Executive Committee.

c. SECRETARY - The Secretary shall keep a record of all proceedings of all Membership and Executive Committee Meetings, keep a roll of MEMBERS and ASSOCIATE MEMBERS, submit membership applications, arrange for the giving and serving of notices of all meetings of the Membership and of the Executive Committee, carry on all correspondence, and shall execute with the President all contracts and instruments which have first been approved by the Membership.

d. TREASURER - The Treasurer shall be responsible for handling all monies received by the Club, all disbursements made for the Club that are approved by the Finance Committee, and maintain documentation for these transactions. The Treasurer shall provide a quarterly financial statement to the membership, showing all receipts and disbursements and the monetary assets of the Club. The Treasurer shall have the authority to pay expenses which have not been approved, up to a total of two hundred and fifty dollars, providing those expenses are anticipated by the budget and brought before the Finance Committee at the next meeting. Annually the Treasurer shall prepare for and assist those conducting an audit of the Club Finances.

e. TRUSTEE - The TRUSTEE shall be responsible for holding and renewing the Club Amateur Radio License.

f. DIRECTORS - When the number of Members and Associate Members exceeds fifty (50), four Director Offices will be added to the elected positions of the organization. The purpose for this addition is to assist the President with the management of the organization. The Directors shall assume duties so designated by the President and or the Executive Committee.

q. TERM OF OFFICE - The Officers, except the TRUSTEE, of this organization shall be elected for a term of one year, by ballot of the MEMBERS present at the annual meeting, providing there is a quorum. A nominating committee, appointed by the President shall present a slate of officers at the August meeting. Nominations will remain open until the September meeting.

h. EXECUTIVE COMMITTEE - The Executive Committee shall include the President, Vice-President, Secretary, Treasurer, Trustee, and Directors.

5. MEETINGS

a. Regular meetings of the Membership (MEMBERS AND ASSOCIATE MEMBERS) shall be held on the fourth Tuesday of every Calendar month, except December. The scheduling of a December Meeting shall be decided by the will of the Members by the November Meeting.

b. Special meetings may be called by the President, the Executive Committee, or written request by at least six MEMBERS to the Secretary with an explanation of the business to be discussed. The written notice for the special meeting shall set forth the place, date, time, and purpose. The notice must be in the hands of the MEMBERS and ASSOCIATE MEMBERS at least 24 hours before the meeting. Only the business designated in the notice shall be transacted at that meeting.

c. The meeting in September shall be the ANNUAL MEETING. The purpose of this meeting shall be, but not limited to, review of the nominations presented at the August meeting by the Nominating

Committee, accepting additional nominations from the MEMBERS, and electing the Officers for the coming year.

d. MEMBERS and ASSOCIATE MEMBERS are encouraged to bring their SPOUSES to the Regular Meetings and Annual Meeting to share in the sociability of the Club.

e. GUESTS are welcome at any Regular Meeting and Annual Meetings to develop an interest in amateur radio.

f. MEMBERS and/or ASSOCIATE MEMBERS who bring their SPOUSES or GUESTS will be responsible for any food or other costs incurred and will promptly pay the Treasurer.

6. DUES

Dues will be recommended by the Finance Committee for approval by the membership, including the method of payment thereof.

7. COMMITTEES

a. FINANCE COMMITTEE - The Finance Committee shall prepare an annual budget, perform an annual audit of the Club's books, and assist the Treasurer as requested.

b. PUBLIC RELATIONS COMMITTEE - The goal of the Public Relations Committee is to communicate to the membership and the public the purpose, ideals, activities, and services, of the RIDGE AMATEUR RADIO CLUB, and to convey to the community the opportunities and fellowship of this great avocation, AMATEUR RADIO.

c. MEMBERSHIP COMMITTEE - The objective for the Membership Committee is to build a program to search for and encourage new members, to work with the Public Relations Committee to enhance local public understanding of amateur radio, and to cooperate with the Big Sister and Big Brother Program to offer students membership in the RIDGE AMATEUR RADIO CLUB.

d. PROGRAM COMMITTEE - Arrange for a technical, educational, or informational program for every regularly scheduled meeting.

e. EMERGENCY AND FIELD OPERATIONS COMMITTEE - This committee has a twofold purpose. First, the committee shall formulate an emergency communication plan for the Club that will coordinate with already existing plans by various organization in the community, the county and the state. Second, the committee shall determine, and organize, the field activities in which the Club desires to participate, such as but not limited to, Field Day, helping the Middle School Club at the Poultry Festival, other emergency exercises, 2-meter net or round table, etc.

f. RFI ADVISORY TEAM - The RFI TEAM shall develop a plan to use the skills and techniques necessary to advise Club members who may need help eliminating RF interference in their own or neighbor's TV, radio, telephone, intercom, or other electronic devices.

q. LICENSE EXAMINER GROUP - This is a group of Instructors and Volunteer License Examiners who shall conduct license instruction programs and perform license examinations for Club MEMBERS, ASSOCIATE MEMBERS, and others wishing to become licensed Radio Amateurs.

h. BIG SISTER AND BIG BROTHER PROGRAM - This program is meant to assist the Students in the Middle School Radio Club and other school radio clubs in the Ridge Area, to reinforce their interest in Amateur Radio through association, example, training and encouragement to become members of the RIDGE AMATEUR RADIO CLUB.

i. TECHNICAL COMMITTEE - The Technical Committee will be the custodian of any equipment that from time to time may be owned by the Club. This committee shall manage technical programs that are in the interest of the Membership. Examples are; 2-meter repeater, simple construction projects for those not having had that experience, and determining the easiest or least expensive equipment project for a newly licensed amateur to get on the air, etc.

j. ANOTHER CHANCE PROGRAM - Is a creative rehabilitation effort to help the inactive become active again.

8. QUORUM

At any meeting of the Membership a quorum shall consist of the presence (in person or by proxy) of 15% of the MEMBERS in good standing, unless otherwise stipulated in the Constitution or these By-laws in regards to specific actions. The affirmative vote of a majority of the MEMBERS present or represented by proxy shall be necessary to approve any action, resolution, or election.

9. VOTING RIGHTS

Only MEMBERS shall have the right to vote on any business put before the Club.

10. AMENDMENTS

These By-laws may be amended by a two-thirds vote of the total MEMBERS. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next regular meeting, providing all MEMBERS have been notified by mail of the intent to amend the By-laws at said meeting.

11. DISSOLUTION

In case of dissolution of the Club, no MEMBER or ASSOCIATE MEMBER or group thereof will receive any benefit from its assets; all assets will be donated to another nonprofit corporation which itself is exempt for income tax purposes.

ADOPTED AUG.23,1994 (Signed) JANET HAYDEN, KD4HTS, Secretary

(Date)

(Signed)

RIDGE AMATEUR RADIO CLUB
BATESBURG-LEESVILLE, GILBERT, MONETTA, RIDGE SPRING
CONSTITUTION

ARTICLE I - ORGANIZATION NAME

The name of this organization is RIDGE AMATEUR RADIO CLUB. The organization may also be referred to as RIDGE RADIO CLUB, RADIO CLUB, RARC, or CLUB.

ARTICLE II - PURPOSE

The purpose of this organization is to promote and enjoy the art and science of amateur radio communication, and further, to use this radio communications capability to help the community as needed.

ARTICLE III - MEMBERSHIP

All persons interested in amateur radio communication shall be eligible for membership. Membership shall be by application in accordance with the provisions outlined in the By-laws.

ARTICLE IV - OFFICERS AND ELECTIONS

Section 1. The officers of this organization shall be: PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, DIRECTORS as outlined in the By-laws, and TRUSTEE.

Section 2. The TRUSTEE shall hold an EXTRA CLASS amateur radio license. If there is no one available with an extra class license, the TRUSTEE shall hold the highest class of license in the Club.

Section 3. Vacancies occurring between elections must be filled by special election at the first regular meeting following the withdrawal or resignation.

Section 4. Officers may be removed from office by a three-fourths vote of the MEMBERS.

ARTICLE V - MEETINGS

The By-laws will provide for REGULAR MEETINGS, SPECIAL MEETINGS, an ANNUAL MEETING, and will define a QUORUM for the transaction of business. ROBERT'S RULES of ORDER shall govern proceedings at all meetings.

ARTICLE VI - AMENDMENTS

This Constitution may be amended by a two-thirds vote of the total MEMBERS. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next regular meeting, providing all MEMBERS have been notified by mail of the intent to amend the Constitution at said meeting.

ADOPTED AUG.23,1994 (Signed) JANET HAYDEN, KD4BTS, Secretary

(Date)

(Signed)